Our Pledge Regarding Medical Information:

How We May Use and Disclose Protected Health Information

• Notices regarding the doctor's use and disclosure of your protected health information created in the doctor's office or a clinic.

We understand that medical information about you and your health is personal and confidential. We are committed to preserving the confidentiality of this information, which may identify you and that relates to your past, present or future physical or mental health or condition and related health care services. "Protected health information" is information about you including demographic information, which includes but is not limited to medical and billing records and any other records created by or on behalf of the doctor and related to health care services for which you might be eligible to be reimbursed in whole or in part by insurance or government programs.

Your Rights Regarding Protected Health Information

You have the following rights regarding protected health information that we may use or disclose:

- Right to Access
- Right to Amendment
- Right to Request an Accounting
- Right to Request Restrictions
- Right to Privacy Notice

Additionally, you may request an amendment to the list of providers to whom we disclose your protected health information.

- Right to Correct
- Right to Notice of Privacy Practices
- Right to Opt Out
- Right to Privacy Information
- Right to Notice of Privacy Pledge

Our Legal Duty

We are required by law to respect your privacy rights and duties, including those that have been described above. If you believe the doctor has disclosed your protected health information in violation of this Notice, you may file a complaint with the Office for Civil Rights, which oversees the adoption and enforcement of the privacy rule. The office for Civil Rights’ address is 100 Independence Avenue, D.C., Room 5165F. Washington, DC 20201. Its toll-free telephone number is 1-877-632-4236. Its toll-free TDD number is 1-800-535-7225. Its Internet address is http://www.hhs.gov/ocr/privacy/hipaa/.

Changes to This Notice

If the doctor makes changes to this Notice, the changes will apply to protected health information we create or receive on or after the date the changes are made. You will be informed of any changes that are retroactively effective by means of a new Notice of Privacy Practices.

For more information about your rights or for complaint assistance, you may contact the doctor’s Privacy Officer, [Name], [Office], [Fax]. You may also contact LifeBrite Hospital’s Privacy Office at [Phone] or [Email].

Effective Date: January 31, 2017